



## KNIGHTDALE TOWN COUNCIL MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

**July 6, 2010**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

**PRESENT:** Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, Tim Poirier and James Roberson.

**ABSENT:** No one

**Staff Members Present:** Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer; James Overton, Finance Director; Tracy Pedigo, Public Works Director; Shawn Brown, Public Safety Director; Matthew Klem, Intern; Tim Guffey, Fire Chief.

Meeting called to order by Mayor Killen at 7:00 p.m.

**WELCOME**

Welcome by Mayor Killen

**INVOCATION**

Invocation by Mayor Killen

**ITEM I. ADOPTION OF AGENDA**

**...Motion by Councilor Roberson to adopt the agenda.  
Motion seconded by Councilor Poirier and carried  
unanimously.**

**ITEM II. APPROVAL OF MINUTES**

June 16, 2010

**...Motion by Councilor Gleason to approve the minutes of June 16, 2010. Motion seconded by Councilor Eddins and carried unanimously.**

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Finance Departmental Plan Update

James Overton, Finance Director, presented goals and objectives for the Finance Department.

ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.**

A. Open to the Public

Nellie Glover, 416 Third Avenue, expressed concern over tall pine trees in the right-of-way behind her home.

Council instructed staff to inspect the trees for safety.

B. Report on Citizen Inquiries

None at this time

ITEM V. CONSENT AGENDA

Nothing at this time

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

**When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.**

None at this time

ITEM VII. SET PUBLIC HEARINGS

None at this time

ITEM VIII. TOWN ATTORNEY

Nothing at this time

ITEM IX. OLD BUSINESS

- A. ZMA-2-10 Lester Edwards Property  
Ordinance #10-07-06-001

Jeff Triezenberg, Senior Planner, reviewed the zoning map amendment request and recommended approval and adoption of Ordinance #10-07-06-001.

**...Motion by Councilor Eddins to adopt statement of plan consistency and reasonableness of action, approve ZMA-2-10 and adopt Ordinance #10-07-06-001. Motion seconded by Councilor Gleason and carried unanimously.**

- B. ZMA-3-10 Kemp Drive Property  
Ordinance #10-07-06-002

Planner Jeff Triezenberg reviewed the zoning map amendment request and recommended approval and adoption of Ordinance #10-07-06-002.

**...Motion by Councilor Gleason to adopt statement of plan consistency and reasonableness of action, approve ZMA-3-10 and adopt Ordinance #10-07-06-002. Motion seconded by Councilor Poirier and carried unanimously.**

- C. ZTA-3-10 LURB and TRC Membership and Rules Adjustment  
Ordinance #10-07-06-003

Planner Jeff Triezenberg reviewed the zoning text amendment request and recommended approval and adoption of Ordinance #10-07-06-003.

**...Motion by Councilor Poirier to adopt statement of plan consistency and reasonableness of action, approve ZTA-3-10 and adopt Ordinance #10-07-06-003. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

D. ZTA-4-10 Chapter 1 and 2 Comprehensive Edit  
Ordinance #10-07-06-004

Planner Jeff Triezenberg reviewed the zoning text amendment request and answered questions from Council.

**...Motion by Mayor Pro Tem Chalk to adopt statement of plan consistency and reasonableness of action, approve ZTA-4-10 and adopt Ordinance #10-07-06-004 with the exception of Section 9.7. Motion seconded by Councilor Poirier and carried unanimously.**

ITEM X. NEW BUSINESS

NCDOT Interlocal Agreement – Greenway

Town Manager Seth Lawless reviewed the agreement between NC DOT, City of Raleigh, and the Town of Knightdale to construct the pedestrian bridge from Anderson Point Park across the Neuse River onto property in Princeton Manor.

**...Motion by Councilor Poirier to approve the NCDOT Interlocal Agreement with the City of Raleigh. Motion seconded by Councilor Gleason and carried unanimously.**

ITEM XI. OTHER BUSINESS

Councilor Roberson noted citizen concerns regarding tall grass at a vacant home in Town and asked staff to review the current ordinance and consider revisions in the grass height limit from 24 to 12 inches.

Staff was instructed to revise the current ordinance to reflect allowed grass height of 12 inches and present at the next meeting.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering  
No report

B. Budget  
No report

C. Public Safety  
Councilor Eddins reported the following items from the committee meeting:  
Citizens are encouraged to sign up to receive reports of crime in selected areas at [www.spotcrime.com](http://www.spotcrime.com);



False alarm ordinance amendment will be presented at the next meeting.

Mayor Killen asked Public Safety Director/Police Chief Shawn Brown to give an update on the recent car break-ins in the area.

Chief Brown noted the break-ins are occurring throughout Wake County and mainly when cars are left unlocked with valuables inside. Chief Brown also noted Knightdale is stepping up patrols on certain nights to address the problem.


D. Nominating  
No report

E. Liaison Reports  
No report

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 8:05 p.m. Motion seconded by Councilor Roberson and carried unanimously.**

  
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Mayor Russell B. Killen  
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Town Clerk Suzanne M. Yeatts